



Blue Mountain Community College *Administrative Procedure*

Procedure Title: Associated Student Government Program
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Accountable Administrator: Vice President Student Affairs
Position responsible for updating: Director Athletics, Outreach & Student Life
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Purpose/Principle/Definitions:

Blue Mountain Community College will maintain an Associated Student Government (ASG) program to provide the college and students at BMCC with student representation, leadership education, Civic Engagement, and student engagement opportunities.

Guidelines:

Under the supervision of the Director of Athletics, Outreach & Student Life, and day-to-day management of the Student Life Coordinator and other college administration, the following guidelines for ASG will be implemented, reviewed, modified, and maintained. The ASG program is managed according to adopted Bylaws and the ASG Constitution. Please refer to that document for complete details.

1. The term of service for each ASG team member will be the last day of classes spring quarter through the last day of classes of the following spring quarter. With the exception of the President and Vice President, who serve the entire year.
2. Students will be selected for the ASG program through an application and interview process. The selection process will occur during the academic year prior to the term of service. ASG members will be chosen and appointed by the completion of the spring term prior to the new term of service.
3. The maximum number of ASG leadership positions available per term of service is defined within the ASG Bylaws. Filling open positions is also addressed in Bylaws.
4. Students will complete the following to remain in “*good standing*” as a member of BMCC student government. Article V of the ASG Constitution outlines the

qualifications for office. All ASG Officers & Senators shall be currently enrolled at BMCC. Senators and Officers must maintain a term GPA of 2.50 and a cumulative of 2.25. All Senators and Officers must register for and complete a minimum of 9 credits per term during their time in office.

5. ASG members in “good standing” shall receive a stipend as compensation for their work. This stipend has a per term total value, is divided proportionally and is distributed on a monthly basis.
 - a. The stipend amount is that amount equivalent to the value of no more than the following amounts of BMCC credits per each position
 - i. President - **15** per term
 - ii. Vice President - **15** per term
 - iii. Secretary - **12** per term
 - iv. Treasurer - **12** per term
 - v. Publicity - **12** per term
 - vi. Outreach - **12** per term
 - vii. Activities - **12** per term
 - viii. Senators - **9** per term
 - b. ASG members must be in “good standing” to receive the stipend each term. This status is defined in item four above.
 - i. If a student is not in good standing for the term the student will be placed on probation as described in the ASG Constitution and Bylaws. The student can continue to be paid the stipend during this probation period as they continue their ASG duties.
 - ii. If a student is removed from his/her ASG position the stipend will cease for the remainder of the academic year.
 - c. Stipends and requests for payment are the responsibility of the Director of Athletics, Outreach & Student Life.